

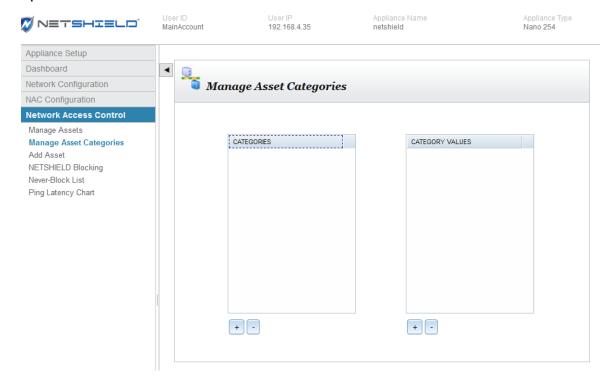
## **Creating Categories**

Additional columns can be created in the Manage Asset window to assign assets specific labels.

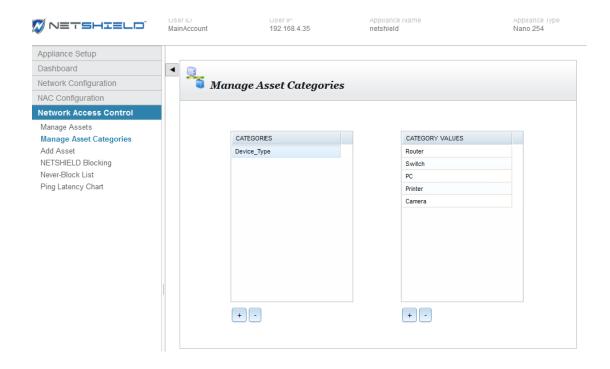


Click the + to add a new category (column) and then create Category Values.

Spaces are not allowed in the labels but underscore can be used.



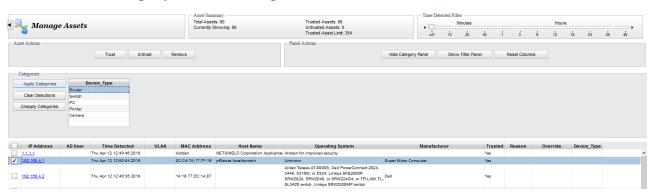




The Column Device\_Type now appears as shown in the example.



Select Show Category Panel to assign labels to assets.





Click the box next to the asset and assign the type to the device. Select Apply Categories and the label will appear in Manage Assets.

